

Appendix E

Occupational Health Assessment Form

Student name :

Section I. Agency Information (10 marks)

Name of the agency :-----.

Address -----

Major product- -----

Section II. Organizational Information (15 marks)

- a) Total Number of employees _____ :
- b) Length of work time / shift _____ :
- c) Length of work / week _____ :
- d) Age of entry _____ :
- e) Age of retirement _____ :

Section III. Support Services / Welfare Programs (10 marks)

Determine the availability of employee support and welfare initiatives.

Mark each item as Yes or No and, if applicable, add details.

Welfare Program	Yes	No	Comments/Details
Insurance Programs	☐	☐	_____
Educational Programs	☐	☐	_____
Retirement Benefits	☐	☐	_____



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Section IV. Work Environment (25 marks)

Assess physical work conditions and risk control measures.

A. Physical Environment

- **a) Space:** (Check one)
 - Adequate ☐ / Isolated ☐ / Crowded ☐
- **b) Working Facilities:**
 - **Standing/Sitting Facilities:** Adequate ☐ / Not Adequate ☐
- **c) Safety Equipment:**
 - Are safety devices used?
 - Yes ☐ / Not used ☐
 - If in use, list types and adequacy (e.g., Safety Glasses, Face Mask, Gloves, Gowns):
 - Safety Glasses: _____ (Adequate/Not Adequate)
 - Face Mask: _____ (Adequate/Not Adequate)
 - Gloves & Gowns: _____ (Adequate/Not Adequate)
 - *(Add additional items as needed.)*

B. Risk Control Measures

- **a) Total Enclosure (e.g., machine guards):**
 - Present ☐ / Absent ☐
- **b) Ventilation:**
 - Present ☐ / Absent ☐
- **c) Machine Guards:**
 - Present ☐ / Absent ☐

Section V. Sanitary Facilities (10 marks)

Examine the adequacy of sanitary facilities and related support.

- **a) Safe Drinking Water:**
 - Present ☐ / Absent ☐
- **b) Handwashing Facilities:**
 - Adequate ☐ / Inadequate ☐
- **c) Rest Room:**
 - Present ☐ / Absent ☐
- **d) Lockers:**
 - Present ☐ / Absent ☐
- **e) Toilet Facilities:**
 - Present ☐ / Absent ☐



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Section VI. Suggestions & Recommendations (30 marks)

Provide a detailed analysis of the findings and propose evidence-based recommendations for improvement.

- **Analysis:**

- Summarize the key issues identified regarding the occupational health environment.

- **Recommendations:**

- Propose actionable, evidence-based interventions and strategies to enhance workplace safety and employee well-being.



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Mapping for Appendix E: Occupational Health Assessment Form

Section	Marks	Linked CLO(s)	Alignment Rationale
I. Agency Information	10	CLO 1	Establishes the baseline demographic and structural data of the occupational setting.
II. Organizational Information	15	CLO 1	Assesses population dynamics (shifts, ages, sheer volume) to understand worker exposure times.
III. Support Services / Welfare Programs	10	CLO 1,	Assesses existing support structures while evaluating the agency's compliance with ethical and national welfare standards.
IV. Work Environment	25	CLO 1	The core diagnostic section; identifies direct physical, environmental, and mechanical risks to the population.
V. Sanitary Facilities	10	CLO 1	Evaluates basic hygiene infrastructure and infection control risks.
VI. Suggestions & Recommendations	30	CLO 6	Students must synthesize their findings to design preventive interventions and propose change initiatives as health advocates.



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