

On-Campus Accommodation Policy	Action number	-----
	Release Date	01/2023
	Review and modification date	09/2022
	Review and modification number	01
	number of pages	02
	Date the procedure was approved	12/2023
	Deans Council Resolution No.: 2023/63	
Eligibility	<ul style="list-style-type: none"> • Students: All full-time undergraduate and postgraduate students are eligible to apply for on-campus housing. Priority may be given based on academic year, distance from the university, and special needs. • Faculty/Staff: Limited accommodations may be available for new or international faculty and staff members, subject to availability and administrative approval. 	
Application and Allocation Process	<ul style="list-style-type: none"> • Application Deadlines: Applications for accommodation must be submitted by the dates announced each semester. Late applications will be considered based on remaining availability. • Selection Criteria: Allocation of housing is based on a lottery system, with considerations for special circumstances such as accessibility needs and family status. • Room Assignment: Students may not choose specific rooms but can indicate preferences for certain types of accommodations (e.g., single rooms, shared rooms). 	
Accommodation Types	<ul style="list-style-type: none"> • Dormitories: Shared rooms typically housing 2-4 students, with common areas and shared facilities. • Apartments: For senior students or those with special needs, consisting of private or shared apartments with kitchen facilities. • Special Housing: Accessible housing options are available for students with disabilities. Requests for such accommodations should be accompanied by medical documentation. 	
Fees and Payments	<ul style="list-style-type: none"> • Housing Fees: Detailed fees for each type of accommodation will be published annually. Fees are subject to change based on university budget decisions. 	

	<ul style="list-style-type: none"> • Payment Schedule: Fees are payable at the beginning of each semester. Payment plans are available and can be arranged through the Housing Office.
Rules and Regulations	<ul style="list-style-type: none"> • Code of Conduct: All residents are required to adhere to the university's code of conduct, which includes respect for diversity, maintaining cleanliness, and observing quiet hours. • Guest Policy: Overnight guests may be allowed with prior registration and approval from the Housing Office. Guests must follow all university regulations during their stay. • Substance Use: The use, possession, or distribution of illegal drugs and alcohol on university property is strictly prohibited.
Maintenance and Inspections	<ul style="list-style-type: none"> • Maintenance Requests: Residents can report maintenance issues through the university's housing portal. Urgent issues will be addressed within 24 hours. • Regular Inspections: Regular inspections will be conducted to ensure safety standards are maintained. Advance notice will be provided.
Termination and Eviction	<ul style="list-style-type: none"> • Termination of Agreement: Residents may terminate their housing agreement with one month's notice. Exceptions are made for academic withdrawal or leave. • Eviction Policy: Residents violating university policies or local laws may be subject to eviction after a formal review process.
Appeals and Grievances	<p>Appeal Process: Residents may appeal housing decisions or file grievances through the Housing Office. Appeals must be submitted in writing within 30 days of the decision.</p>